

BINGLEY TOWN COUNCIL



Bingley Town Council, The Hub, Myrtle Place, Bingley, BD16 2LF

**Minutes of the meeting of the Finance and General Purposes Committee held on
Wednesday 3rd May 2023 at 6.30pm at the Hub, Myrtle Place, Bingley, BD16 2LF**

Councillors present: Beckwith, Gibbons, Goode, Truelove
Member Councillors absent: Carney, Kirdale, Miah
Non-member Councillors present: None
In attendance: Eve Haskins (Town Clerk)
Members of the public: Three

Start time: 6.30pm

End time: 7.40pm

2223/201 Apologies for absence

Apologies received and reasons for absence noted from Councillors Carney, Kirdale and Miah.

2223/202 Disclosures of interest

None received.

No written requests for dispensation had been received.

2223/203 Minutes

Resolved to confirm the minutes of the Finance and General Purposes (F&GP) Committee meeting held on 12th April 2023 as a correct record.

2223/204 Confidential items to be discussed under item 2223/215

No further items to be discussed in confidence after item 2223/215, following exclusion of the press and public, due to their sensitive nature.

2223/205 Public Participation

None.

2223/206 Grants

Representation was provided by a volunteer at Yorkshire Wellbeing Skills Group, on their work developing projects that aid mental health in the Yorkshire area, and their potential project in Cottingley. This aims to provide engagement activities for the socially excluded to increase social interaction and build stronger community bonds, for which they have applied to the Town Council grant scheme. Questions from the Committee were answered, and confirmed that the group have also applied for another grant to aid this project (Awards for All Lottery Fund), that they plan to work with the whole diverse community, that they have undertaken similar schemes in the Kirklees area, and outlined how they have liaised with residents within the Cottingley community to publicise the project. It was also confirmed that the group have undertaken similar schemes in the Kirklees area, and that they will complete a monitoring form and put a case study forward if the grant is agreed.

Chairman Date

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Resolved to approve a grant of £2000 to Yorkshire Wellbeing Skills Group.

The representative from Yorkshire Wellbeing Skills Group left the meeting at 6.44pm.

2223/207 Allotments

Resolved to receive the following updates on the allotments and to agree the following actions:

- Plot 23, Beck Lane allotments: Discussed using the bricks from plot 27 to create a bank, with a view to plot 23 being made into a communal area.
- Plots 1, 2, 3, Stanley Street allotments: Town Clerk to contact the potential plot holder again regarding the letting of plot 3; confirmed that plot 1 has been let to the next person on the waiting list; awaiting a response from a potential plot holder for plot 2.
- Plot 7A, Beck Lane allotments: Councillor Goode to investigate further the splitting of this plot.
- Plot 14, Beck Lane: Councillor Goode to investigate further the splitting of this plot.
- Plot 27, Beck Lane: Councillor Gibbons reported that the work on this plot is being continued tomorrow.

2223/208 Bank reconciliation, statement, balances

- a) **Resolved** to agree the bank statements for April 2023; Town Clerk to investigate the water bill direct debit amounts.
- b) **Noted** the balances to date as follows: Unity Bank: £234,251.43; Public Sector Deposit Fund (PSDF): £143,334.

Resolved to agree to recommend to the Full Council to transfer £150,000 from the Unity Bank account into the PSDF account.

2223/209 Internal audit report

Resolved to agree the following regarding the internal audit report:

- 5 years' accounts need to be placed on the website: actioned.
- Recommended dates for the Exercise of Public Rights: agreed by the Town Council.
- Asset Register to be reviewed more regularly: actioned, to be reviewed again following staff training in June.
- Navigation on website is not user friendly: will investigate a new website following the election of the new Town Council.

2223/210 New business case process

Resolved to agree the following regarding the new business case process and amended Risk and Resource Assessment form: to be forwarded to the next Full Council meeting for further consideration by the Full Council.

2223/211 Green and Clean

Resolved to receive an update on Green and Clean as follows:

- a) Litter picks: the most recent litter pick was held last Saturday 22nd April, with 16 volunteers collecting 21 bags of rubbish at Crossflatts; a further four bags were collected at Dowley Gap by couple who collected there at the last litter pick.
- b) Green and Clean Forums: Next Forum has been arranged for a speaker on the Clean Air Zone on Saturday 27th May, Cardigan House, 10am-12pm.

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2223/212 CIL funding

Resolved the following:

- To receive an update from Councillor Goode on in-progress CIL projects: an email has been sent again to Bradford Council today regarding progress on the project to install a mains electricity supply to the bandstand in Myrtle Park; awaiting a response.
- Noted the Town Council's remaining CIL funding amounts, all allocated to the bandstand project:
 - 2018-2019: £2,948.
 - 2019-2020: £2,731.
 - 2020-2021: £4,219.
 - 2021-2022: £1,833.
 - 2022-2023: £2,638.51.

2223/213 Risk Management

No new risks to the Council identified.

2223/214 Date of next meeting

Noted the date for the next Finance and General Purposes Committee meeting on Wednesday 14th June 2023 at 6.30pm at the Hub, Myrtle Place, Bingley.

2223/215 Exclusion of the press and public

Resolved to exclude the press and public from item 2223/216 under the provision of the Public Bodies (Admission to Meetings Act 1960 s1 (2)), due to their confidential nature.

2223/216 The Hub

Resolved to receive the following updates on the issues associated with the Hub and to agree the following actions:

- a) Electrical work: Still awaiting quotes, Councillor Fenton and the Town Clerk to pursue.
- b) Entrance dome: Agreed that the dome to be replaced due to unsuitable material being used initially; three quotes to be pursued.
- c) Sewerage and drainage problems: still awaiting the meeting with the contractors of the Changing Places facility and Bradford Council's Assistant Ward Officer to discuss this further; agreed that the Town Clerk to request the drainage report from Bradford Council.
- d) Solar panels on the Hub: agreed to recommend to Full Council that this is not viable, due to the design and strength of the Hub roof.

Chairman Date